

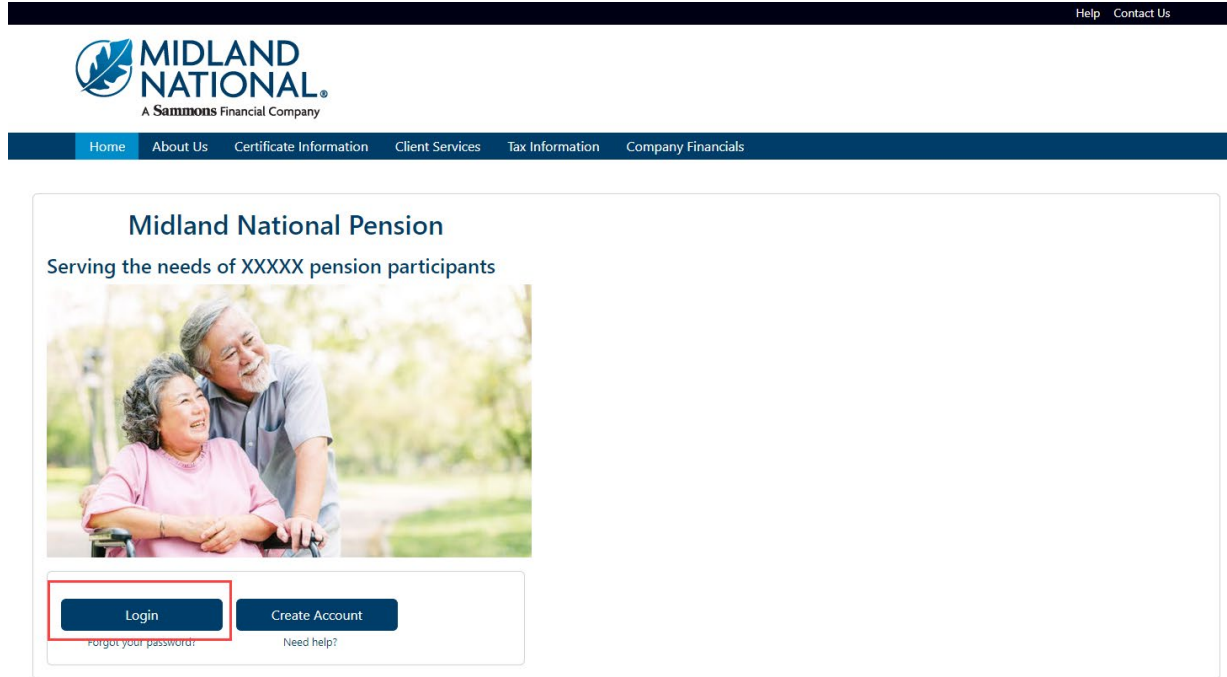
Change Your Password Instructions

Link to Pension Website:

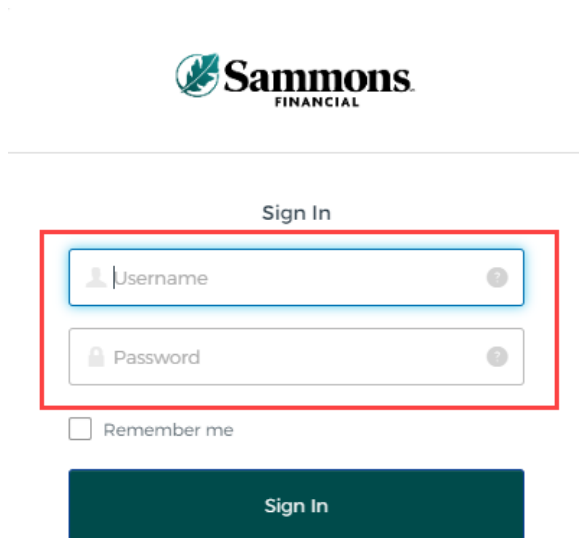
<https://www.midlandnationalpension.com>

Logging In:

1. Click on the 'Login' button located at the bottom of the screen



2. Type in your username and password



3. Click on the 'Sign In' button



Sign In

Remember me

4. You may be asked to authenticate in the following situations:

- a. If you are logging in for the first time
- b. If you haven't logged into your account for at least 90 days
- c. If you are logging into your account with a different device

NOTE: Screens below will show an example for each authentication type

Google Authenticator:

- a. The following screen appears



Google Authenticator

Enter your Google Authenticator passcode

Enter Code

Do not challenge me on this device for the next 90 days

- b. Go into your Google Authenticator app located on the device you used to register your account
- c. Type in the authentication code displayed in Google Authenticator within the 'Enter Code' field



Google Authenticator

Enter your Google Authenticator passcode



Enter Code

Do not challenge me on this device for the next 90 days

Verify

- d. To ensure that you don't receive this message every time you access your account, click on the checkbox under the 'Enter Code' field that displays the following verbiage:

'Do not challenge me on this device for the next 90 days'



Google Authenticator

Enter your Google Authenticator passcode

Enter Code

 Do not challenge me on this device for the next 90 days

- e. Click on the 'Verify' button

Google Authenticator

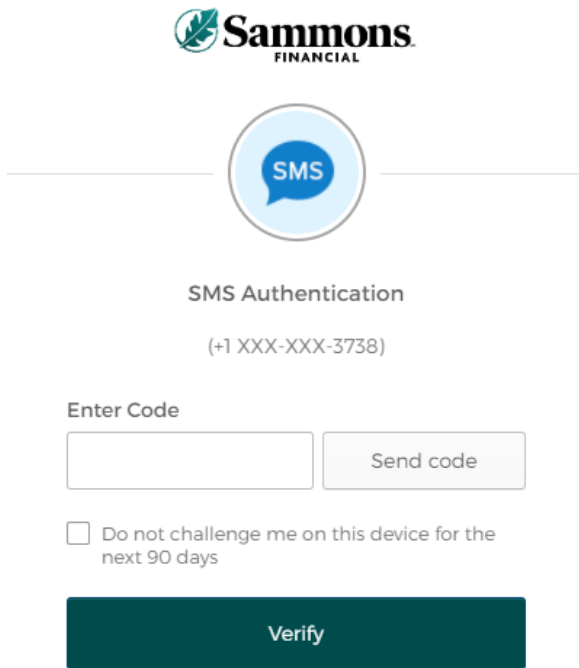
Enter your Google Authenticator passcode

Enter Code

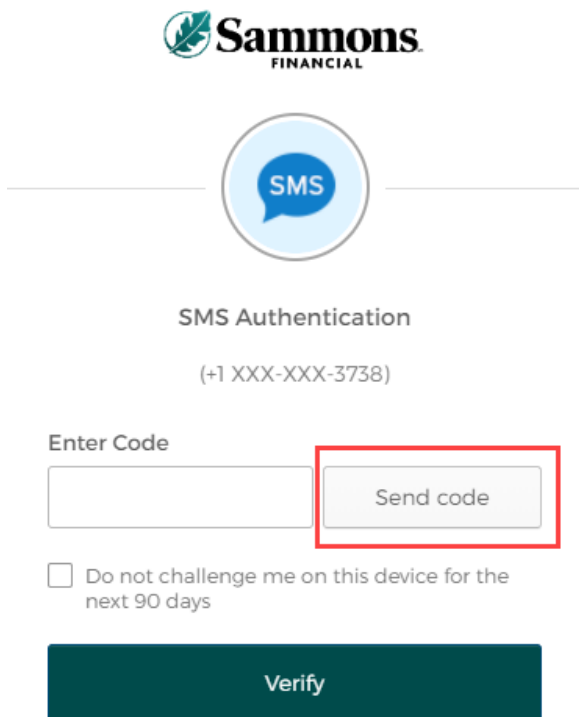
 Do not challenge me on this device for the next 90 days

SMS Authentication:


- a. The following screen appears




- b. Click on the 'Send code' button



- c. Type in the authentication code you received via the authentication method you selected when you registered your account within the 'Enter Code' field





SMS Authentication
(+1 XXX-XXX-3738)

Enter Code


Send code


Do not challenge me on this device for the next 90 days

Verify

- d. To ensure that you don't receive this message every time you access your account, click on the checkbox under the 'Enter Code' field that displays the following verbiage:

'Do not challenge me on this device for the next 90 days'





SMS Authentication
(+1 XXX-XXX-3738)



Enter Code

Send code

Do not challenge me on this device for the next 90 days

Verify

- e. Click on the 'Verify' button

SMS Authentication



(+1 XXX-XXX-3738)

Enter Code

 Do not challenge me on this device for the next 90 days

Voice Call Authentication:

- a. The following screen appears



Voice Call Authentication

(+1 XXX-XXX-3738)

Enter Code

 Do not challenge me on this device for the next 90 days

- b. Click on the 'Call' button



Voice Call Authentication

(+1 XXX-XXX-3738)

Enter Code

 Do not challenge me on this device for the next 90 days

- c. You will receive a call from a phone number based upon the authentication method you selected when you registered your account. Type in the code provided in the phone call within the 'Enter Code' field

Voice Call Authentication



(+1 XXX-XXX-3738)

Enter Code

 Do not challenge me on this device for the next 90 days

- d. To ensure that you don't receive this message every time you access your account, click on the checkbox under the 'Enter Code' field that displays the following verbiage:

'Do not challenge me on this device for the next 90 days'






Voice Call Authentication
(+1 XXX-XXX-3738)

Enter Code

 Do not challenge me on this device for the next 90 days

- e. Click on the 'Verify' button

Voice Call Authentication
(+1 XXX-XXX-3738)

Enter Code

 Do not challenge me on this device for the next 90 days

5. The following screen will be displayed:

The screenshot shows the top navigation bar with links for Help, Contact Us, and Logout. Below is the Midland National logo, identified as a Sammons Financial Company. A secondary navigation bar includes Home, About Us, Certificate Information, Client Services, Tax Information, and Company Financials. The main content area features a 'Welcome <Your Name>' message above a photograph of an elderly couple. Below the photo is a 'View Certificate' button, with links for 'Change your password' and 'Change your email' positioned directly underneath it.

Change Your Password:

1. Click on the 'Change your password' link located under the 'View Certificate' button

This screenshot is identical to the one above, but with a red rectangular box highlighting the 'Change your password' link located below the 'View Certificate' button.

2. When the following screen appears, do the following:

- a. Type in your old password
- b. Type in your new password
- c. Re-enter your new password
- d. Click on the 'Change Password' button

The screenshot shows the 'Change Password' form on the Midland National website. At the top right, there are links for 'Help', 'Contact Us', and 'Logout'. The Midland National logo is on the left, with the tagline 'A Sammons Financial Company'. Below the logo is a navigation bar with links for 'Home', 'About Us', 'Certificate Information', 'Client Services', 'Tax Information', and 'Company Financials'. The main content area is titled 'Change Password' and contains the following instructions:

- Provide your updated password information within the fields below and click on the 'Change Password' button below to submit your changes
- Your new password must meet the following requirements:
 - Password must be a minimum of 8 characters in length.
 - Password must contain at least 1 lowercase letter(s).
 - Password must contain at least 1 uppercase letter(s).
 - Password must contain at least 1 digit(s).
 - Only the following special characters are allowed: @,!,\$,*,.,|
 - Password must not contain any part of your username (ex. if username is 'Smith@domain.com' then password cannot contain 'smith' or 'domain')
 - Password must not contain your first or last name.
- Click on the 'Cancel' button to cancel the change and be returned to the Home page

Below the instructions are three input fields: 'Current Password', 'New Password (See above for requirements)', and 'Re-enter New Password'. At the bottom of the form are two buttons: 'Change Password' (highlighted with a red box) and 'Cancel'.

3. The following screen is displayed

The screenshot shows the 'Password Changed' confirmation message on the Midland National website. At the top right, there are links for 'Help', 'Contact Us', and 'Logout'. The Midland National logo is on the left, with the tagline 'A Sammons Financial Company'. Below the logo is a navigation bar with links for 'Home', 'About Us', 'Certificate Information', 'Client Services', 'Tax Information', and 'Company Financials'. The main content area is titled 'Password Changed' and contains the following message:


Your password has been successfully changed. Click [here](#) to return to the Pension Home Page.

The word 'here' is highlighted with a red box.

4. Click on the word 'here' to return to the Home page

5. To cancel changing your password and be returned to the Home page, click on the 'Cancel' button

[Help](#) [Contact Us](#) [Logout](#)


A Sammons Financial Company

[Home](#) [About Us](#) [Certificate Information](#) [Client Services](#) [Tax Information](#) [Company Financials](#)

Change Password

- Provide your updated password information within the fields below and click on the 'Change Password' button below to submit your changes
- Your new password must meet the following requirements:
 - Password must be a minimum of 8 characters in length.
 - Password must contain at least 1 lowercase letter(s).
 - Password must contain at least 1 uppercase letter(s).
 - Password must contain at least 1 digit(s).
 - Only the following special characters are allowed: @,!,\$,*,(),
 - Password must not contain any part of your username (ex. if username is 'Smith@domain.com' then password cannot contain 'smith' or 'domain')
 - Password must not contain your first or last name.
- Click on the 'Cancel' button to cancel the change and be returned to the Home page

Current Password

New Password (See above for requirements)


Re-enter New Password

[Change Password](#) [Cancel](#)

Need Help?

Click on the 'Help' link located in the upper right corner of the Home page to get specific instruction on how to make changes or navigate the website.


[Help](#) [Contact Us](#)


A Sammons Financial Company

[Home](#) [About Us](#) [Certificate Information](#) [Client Services](#) [Tax Information](#) [Company Financials](#)

Midland National Pension

Serving the needs of XXXXX pension participants



[Login](#) [Create Account](#)

[Forgot your password?](#) [Need help?](#)

If you have questions, you can contact us via phone/fax/email. Our contact information is listed below:

Midland National Pension

4225 38th Street South, Suite 201

Fargo, ND 58104

Toll-Free Phone: 1-833-496-0546

Fax: 1-701-433-6625

Email: CM-PRT@sfgmembers.com

Web Support: CM-PRTWebSupport@sfgmembers.com